

Human Resources and Planning Committee
December 14, 2017

The Human Resources and Planning Committee met on Thursday, December 14, 2017 at 7:00 p.m. The meeting was held at the McDonough County Courthouse in the Law Library. Committee members in attendance included Chairman George Dixon, Dave Nissen, Letha Clark, Mike Cox, Alice Henry, Travis Hiel, Jennifer Hemingway and County Board Chairman Scott Schwerer. Member Digger Oster was absent. Others in attendance included Animal Control Officer Kelsey Havens, Gayle Carper, Dr. Karen Blakeley, Eric Blakeley, Patrick Stout, Bonnie Scripps and County Clerk Gretchen DeJaynes.

Chairman Dixon called the meeting to order at 7:00 p.m.

Review & Approval of November 9, 2017 Minutes

Member Hemingway moved with a second by Member Cox to approve the November 9, 2017 minutes as submitted. Motion carried on a voice vote.

Animal Control Report

The total number of Dogs in the shelter at the end of November was 11 and Cats was 37. The shelter is receiving a nice memorial, the Brix challenge ended October 31, 2017 raising \$14,500, and they have received more donations from the Bushnell school students. Animal control officer Kelsey Havens has a list of animal adoption prices from other counties. Havens would like to have a brochure at the shelter that they can hand out to people explaining the policies and laws that pertain to them.

A job performance review was done on Animal Control Officer Kelsey Havens and Bonnie Billhymer, both went well. Part time employee Billy quit and was replaced with Amber Ellis who is now working part time at the shelter.

The Humane Society will be holding their reorganizational meeting on January 16, 2018 at the Macomb City Hall.

Dr. Karen Blakeley had no new business.

Policies & Procedures/Planning for the Future

Hemingway and Henry are about halfway through with the employee handbook. The sexual harassment policy needs to be updated.

Report on GIS Meeting

Member Hiel moved with a second by Member Henry to renew the GIS contract. Motion carried on a voice vote.

Claims

Member Clark moved with a second by Member Hiel to approve the claims as submitted. Motion carried on a voice vote. Approval is subject to State's Attorney Matthew Kwacala.

Other

None

Member Hemingway moved with a second by Member Clark that the meeting adjourns. Motion carried on a voice vote. With no further business to discuss the meeting adjourned at 7:35 p.m.